

**UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN**  
**THE GRAINGER COLLEGE OF ENGINEERING**

306 Engineering Hall MC 266  
1308 West Green Street  
Urbana, Illinois 61801

Philippe H. Geubelle  
Bliss Professor of Aerospace Engineering  
Executive Associate Dean

(217) 244-7648  
geubelle@illinois.edu  
<http://ae.illinois.edu/directory/profile/geubelle>

September 25, 2025

Tessa Hile (tmhile@illinois.edu, College Finance – Chair)  
Karen Cromwell (kcromwel@illinois.edu, CSL)  
Brad Butler (butlerb@illinois.edu, Engineering IT – Ex Officio)  
Emad Jassim (jassim@illinois.edu, Undergrad Programs)  
Rebecca Seymore (rseymore@illinois.edu, MechSE)  
Kris Williams (kbwillia@illinois.edu, MRL)  
Lori Willoughby (rairden@illinois.edu, College HR)

Dear Colleagues:

Thank you for agreeing to serve on the Grainger College of Engineering IT Governance Administrative Working Group for the academic year 2025-2026. This working group is critical to helping ensure that IT support of the administrative needs of all units in the College is of the highest quality and reliability.

Your recommendations and comments are advisory to the Executive Associate Dean, with primary responsibilities for:

- Application development oversight, including prioritizing application development/deployment.
- Assist with monitoring, providing feedback, and reporting on the progress of work to align Engineering IT services with campus-level IT services, with particular emphasis on services pertinent to the IT support for our administrative needs.
- Service quality assessment: Work with Engineering IT to implement and monitor service quality metrics
- Engineering IT funding model: Review and make recommendations about the Engineering IT budget for FY26 and the appropriate allocation of IT costs to services.

In particular, over this academic year, I would like to ask you to

- AI utilization at the Admin level

- Review the expectations GCOE has in expanding its footprint in and around Chicago and make recommendations as to what role Engineering IT or other IT service providers are expected to have in regards to Administrative IT support at DPI, IQMP, or other locations outside of the main Urbana-Champaign campus area.

You will also be asked to provide a report at the end of the Academic Year, no later than June 1, 2026. Tessa has graciously agreed to chair this working group. She will be in contact with you soon to arrange for your first meeting.

I am thankful to all of you for your willingness to contribute to this important work for our College. I look forward to joining you at your first meeting to discuss the charge and answer any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Philippe Geubelle', with a stylized, cursive-like script.

Philippe Geubelle