



Ameren Innovation Center (iCenter) Opportunities: Operations

Job description: The Ameren Innovation Center (iCenter) is seeking innovative and passionate undergraduate students for internship and co-op positions to lead iCenter Operations (iOps). The Operations team plays a crucial role in the success of other iCenter verticals (Analytics and Application Development) by supporting hiring, and branding/marketing functions and working as project manager, product manager or scrum masters. Any motivated student who wants to lead operations of advance data analytics organization irrespective of field of study is welcome to apply. Past iOps interns have chosen careers in HR, Analytics and IT/Digital upon their graduation.

Position: Internship/Co-op

- **Internship:** Part-time (10-20 hours/week) during non-summer months, full-time (40 hours/week) during summer
- **Co-op:** 40 hours/week for the length of the internship, typically at least one non-summer semester and one summer semester

Duration: Start in non-summer semester (Jan/Feb 2025) and continue through the summer 2025 and beyond; Start in Summer 2025 and continue through the year.

Location: Ameren Innovation Center located at the Research Park of University of Illinois, Champaign, IL

What You Will Do:

- Assist in recruitment and onboarding processes. Improve efficiency of recruitment process.
- Represent iCenter in different campus forums or events as student ambassadors
- Develop and execute recruiting and marketing strategies to promote the iCenter.
- Help in iCenter strategy creation, weekly project updates and KPI tracking
- Manage and maintain SharePoint sites and other collaboration tools.
- Serve as project manager or scrum master to ensure smooth project execution.
- Collaborate with cross-functional teams to develop applications

Skills:

- Strong organizational, presentation and communication skills.
- Knowledge SharePoint, project management or AGILE methodology is not required but is plus.
- Being a team player and being persistent
- Willingness to learn, lead project and take on new uncharted projects

How to Apply: Interested candidates should apply using the following link or QR code.

[iCenter Application Form \(office.com\)](#)

