

REQUEST FOR PRELIMINARY EXAM COMMITTEE

Name: _____ UIN #: _____

Email Address: _____

Tentative Title:

Date of exam: _____ Time: _____

Location: _____

Committee Members (netID and name):

1.	_____	_____
	<i>Chair</i>	<i>Dept.</i>
2.	_____	_____
	<i>Director of Dissertation Research</i>	<i>Dept.</i>
3.	_____	_____
		<i>Dept.</i>
4.	_____	_____
		<i>Dept.</i>
5.	_____	_____
		<i>Dept.</i>
6.	_____	_____
		<i>Dept.</i>

Please note: The majority of your committee members must be in MATSE and have at least a 50% appointment in the Department.

When you meet with the Associate Head of Graduate Studies, be prepared to discuss your coursework requirements. *Download and attach a copy of your unofficial transcript <https://registrar.illinois.edu/transcripts/>.*

This form must be turned in to the Graduate Programs Office 106 MSEB 3 weeks prior to the date of the exam with Associate Head signature.

****You must be registered for the entire term that you take your prelim or final exam****

Approval Signature: _____ Prof Moonsub Shim, Associate Head of Graduate Studies Date _____

MSE Graduate coursework checklist

NAME: _____

Term of Entry: _____

Today's Date: _____

500-level courses taken (not including seminar courses):

<u>Course Number</u>	<u>Course title</u>	<u>Credit hours</u>	<u>Semester taken</u>	<u>Grade</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Total 500-level course hours: _____

MSE 595:

<u>Credit hours (0 or 1)</u>	<u>Semester taken</u>	<u>Grade</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

MSE 529 and/or 559:

<u>Credit hours (0 or 1)</u>	<u>Semester taken</u>	<u>Grade</u>	<u>Credit hours (0 or 1)</u>	<u>Semester taken</u>	<u>Grade</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

400-level courses taken (science, engineering, math and related subjects only):

<u>Course Number</u>	<u>Course title</u>	<u>Credit hours</u>	<u>Semester taken</u>	<u>Grade</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Total 400-level course hours: _____

Check to see if you've met the appropriate requirements in the table below. Make note of requirements not yet satisfied.

MatSE PhD Degree Coursework Checklist

Student: _____ Admit Term: _____ Date: _____

Requirements	Entered with MS <input type="checkbox"/>	Entered with BS <input type="checkbox"/>	Hours Completed	Hours Needed
Total Credit for Degree	64	96		
Thesis MSE 599	44	52		
Coursework Total	20	44		
MSE Coursework	10	20		
500 Level Courses (excluding 599)	10	24		

Additional Requirements for Total Coursework:

Please check box on left below, if satisfied credit hours for requirement.

<input type="checkbox"/>	MSE 500	*MSE 500 (4 credit hours) must be taken with an earned grade of B or Higher
<input type="checkbox"/>	MSE 492(Lab Safety)	Does not count towards degree
<input type="checkbox"/>	MSE 595 Colloquium	*MSE 595-Colloquium (0 or 1 hour) must be taken every semester in the first two years of residence. A maximum of 2 hours (if entering with an M. S. degree) or 4 hours (if entering with a B. S. degree) may be applied toward the degree.
<input type="checkbox"/>	MSE 590, MSE 529, MSE 559	*MSE 529 or MSE 559- Seminars (0 or 1 hour) must be taken every semester. A maximum of 4 hours (if entering with an M. S. degree) or 8 hours (if entering with a B. S. degree) may be applied toward the degree.
<input type="checkbox"/>	Minimum GPA	3.0 3.0

Please download and review your academic history/unofficial transcript.

This can be found via your Student Self Service account: <https://apps.uillinois.edu/selfservice>.

*When you meet with the Associate Head of Graduate Studies, be prepared to discuss how you plan to complete your coursework requirements.

Signature: _____ Date: _____

Associate Head of Graduate Studies

Submit the signed checklist to the department office to keep in your records. Request a copy of this document, update courses taken since prelim sign up and bring it with you when you sign up for your final defense.