

## REQUEST FOR FINAL EXAM COMMITTEE

Name: \_\_\_\_\_ UIN #: \_\_\_\_\_  
as it will appear on thesis title page

Email Address: \_\_\_\_\_

Final Thesis Title:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of exam: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

### Committee Members (netID and name):

- |    |  |              |
|----|--|--------------|
| 1. | _____                                    | _____        |
|    | <i>Chair</i>                             | <i>Dept.</i> |
| 2. | _____                                    | _____        |
|    | <i>Director of Dissertation Research</i> | <i>Dept.</i> |
| 3. | _____                                    | _____        |
|    |  | <i>Dept.</i> |
| 4. | _____                                    | _____        |
|    |  | <i>Dept.</i> |
| 5. | _____                                    | _____        |
|    |  | <i>Dept.</i> |
| 6. | _____                                    | _____        |
|    |  | <i>Dept.</i> |

***Please note: The majority of your committee members must be in MATSE and have at least a 50% appointment in the Department.***

***When you meet with the Associate Head of Graduate Studies, be prepared to discuss your coursework requirements. Download and attach a copy of your unofficial transcript <https://registrar.illinois.edu/transcripts/>.***

***This form must be turned in to the Graduate Programs Office 106 MSEB 3 weeks prior to the date of the exam with Associate Head signature.***

***\*\*You must be registered for the entire term that you take your prelim or final exam\*\****

Approval Signature: \_\_\_\_\_  
Prof. Moonsub Shim, Associate Head of Graduate Studies      Date

**MSE Graduate coursework checklist**

NAME: \_\_\_\_\_

Term of Entry: \_\_\_\_\_

Today's Date: \_\_\_\_\_

500-level courses taken (not including seminar courses):

<u>Course Number</u>	<u>Course title</u>	<u>Credit hours</u>	<u>Semester taken</u>	<u>Grade</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Total 500-level course hours: \_\_\_\_\_

MSE 595:

<u>Credit hours (0 or 1)</u>	<u>Semester taken</u>	<u>Grade</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

MSE 529 and/or 559:

<u>Credit hours (0 or 1)</u>	<u>Semester taken</u>	<u>Grade</u>	<u>Credit hours (0 or 1)</u>	<u>Semester taken</u>	<u>Grade</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

400-level courses taken (science, engineering, math and related subjects only):

<u>Course Number</u>	<u>Course title</u>	<u>Credit hours</u>	<u>Semester taken</u>	<u>Grade</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Total 400-level course hours: \_\_\_\_\_

# MatSE PhD Degree Coursework Checklist

Student: \_\_\_\_\_ Admit Term: \_\_\_\_\_ Date: \_\_\_\_\_

Requirements	Entered with MS <input type="checkbox"/>	Entered with BS <input type="checkbox"/>	Hours Completed	Hours Needed
<b>Total Credit for Degree</b>	<b>64</b>	<b>96</b>		
<b>Thesis MSE 599</b>	<b>44</b>	<b>52</b>		
<b>Coursework Total</b>	<b>20</b>	<b>44</b>		
MSE Coursework	10	20		
500 Level Courses (excluding 599)	10	24		

### Additional Requirements for Total Coursework:

Please check box on left below, if satisfied credit hours for requirement.

<input type="checkbox"/>	MSE 500	*MSE 500 (4 credit hours) must be taken with an earned grade of B or Higher
<input type="checkbox"/>	MSE 492(Lab Safety)	Does not count towards degree
<input type="checkbox"/>	MSE 595 Colloquium	*MSE 595-Colloquium (0 or 1 hour) must be taken every semester in the first two years of residence. A maximum of 2 hours (if entering with an M. S. degree) or 4 hours (if entering with a B. S. degree) may be applied toward the degree.
<input type="checkbox"/>	MSE 590, MSE 529, MSE 559	*MSE 529 or MSE 559- Seminars (0 or 1 hour) must be taken every semester. A maximum of 4 hours (if entering with an M. S. degree) or 8 hours (if entering with a B. S. degree) may be applied toward the degree.
<input type="checkbox"/>	Minimum GPA	3.0 3.0

### Please download and review your academic history/unofficial transcript.

This can be found via your Student Self Service account: <https://apps.uillinois.edu/selfservice>.

\*When you meet with the Associate Head of Graduate Studies, be prepared to discuss how you plan to complete your coursework requirements.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Associate Head of Graduate Studies**

Please also bring a copy of your coursework checklist from your prelim request approved by the Associate Head of Graduate Studies.