IDOT-ICT RESEARCH PROJECT TIMELINE

January 1, 2024 - June 30, 2025

APR 2024

JUL 2024

OCT 2024

JAN 2025

KICKOFF MEETING

This meeting must take place within two weeks of the project start date.

QPR

Quarterly progress reports are submitted by the PI and approved by the Technical Review Panel Chair.

QPR & TRP MEETING

TRP meetings are required every six months. The PI updates the TRP on research findings and the TRP provides feedback. The PI and TRP review and update the implementation planning worksheet.

QPR

QPR & TRP MEETING

MAY 2025

MAY 2025

APR 2025

FINAL TRP MEETING

The PI provides final research findings to the TRP. The PI and TRP review, update and finalize the IPW.

PHASE II EDIT

The PI receives the edited report from ICT to review and address changes and comments, then forwards the report to the TRP Chair. The TRP reviews and provides comments to the PI within 21 days of receipt. The PI incorporates feedback and obtains TRP Chair approval. *All PI and TRP report updates should be complete at this time*!

PHASE I EDIT

The PI submits the draft report, formatted using the ICT report template, to ICT for initial editing.

QPR & DATA REQUEST

The PI submits the project data obtained from the research to ICT, which is stored for three years.

JUN 2025

JUL 2025

PHASE III EDIT & PUBLISH REPORT

The PI submits the final report to ICT. ICT obtains the signed Final Report Approval Form from the TRP Chair and performs a final edit. ICT publishes the final report before the project's end date.

PROJECT ENDS

FINAL QPR

IMPLEMENTATION

Ongoing dissemination of research through publications, presentations, conferences, etc. and implementation by IDOT.