The Grainger College of Engineering
Office of Facilities & Safety
203 Engineering Hall, MC-266
1308 W. Green St.
Urbana, IL 61801

Safety Resources for Instructors, TAs, and Proctors

In the event of a **fire, life-threatening injury, exposure to chemicals, or complicated spill*: CALL 911**

***A complicated spill poses a threat to health or requires evacuation of the area**

NEED ASSISTANCE IN A BUILDING EMERGENCY?
Call the F&S Service Office at 217-333-0340

Examples of building emergency service requests: Flooding of water or steam release, gas smell, clean-up of potentially infectious materials such as nosebleeds from surfaces such as desks, floors, etc.

In case of any threat to life or limb, EVACUATE THE BUILDING, then CALL 911 from a safe location.

Emergency Preparedness

It is important to know what to expect and how to react in case of an emergency:

- What to expect when calling 911 for a police response - Calling 911 UIPD (PPT Presentation).
- What to expect when calling 911 for a laboratory emergency - Calling 911 Urbana FD (1hr video).

The university offers resources and training to help you prevent incidents and prepare you for emergency situations:

- Read DRS' Emergency Preparedness page, which discusses spill kits, emergency eyewashes and showers, fire extinguishers, and the BEAP.
- Review the Emergency Response Guide which contains responses to various kinds of emergencies.
- Watch a UIPD Public Safety presentation on active threats.
- Take the DRS-provided Fire Extinguisher Training.
- Take the DRS-provided Chemical Spills Training.

Building Emergency Action Plan (BEAP)

The BEAP is a building-specific document designed to assist occupants with their emergency planning and response efforts. Your BEAP can be found on the Emergency Management website.

Public Safety first-day Announcement for Classes

U of I Police has developed resources for instructors to help students understand what to do in an emergency situation, including a one-page handout which you can distribute on the first day of class.

Reporting accidents, injuries and near-misses

It is important that you and your supervisor complete and submit the First Report of Injury/Illness Form as soon as possible. For instructions, please visit the Worker's Compensation website.

All incidents and near misses (e.g. "close calls") occurring in laboratories (including lab classes) need to be reported to DRS 217-333-2755 or drs@illinois.edu.

It is critical to report all incidents promptly as there are policies that require certain situations to be reported promptly.