UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN
THE GRAINGER COLLEGE OF ENGINEERING

306 Engineering Hall MC 266
1308 West Green Street
Urbana, Illinois 61801

Philippe H. Geubelle
Bliss Professor of Aerospace Engineering
Executive Associate Dean

(217) 244-7648
geubelle@illinois.edu
http://ae.illinois.edu/directory/profile/geubelle

October 30, 2023

Karen Cromwell (kcromwel@illinois.edu, CSL – Chair)
Tessa Hile (tmhile@illinois.edu, College Finance)
Jim Hurst (jhurst@illinois.edu, Engineering IT – Ex Officio)
Emad Jassim (jassim@illinois.edu, Undergrad Programs)
Catherine Somers (csomers@illinois.edu, ECE)
Kris Williams (kbwillia@illinois.edu, MRL)
Lori Willoughby (rairden@illinois.edu, College HR)

Dear Colleagues:

Thank you for agreeing to serve on the Grainger College of Engineering IT Governance Administrative Working Group for the academic year 2023-2024. This working group is critical to helping ensure that IT support of the administrative needs of all units in the College is of the highest quality and reliability.

Your recommendations and comments are advisory to the Executive Associate Dean, with primary responsibilities for:
- Application development oversight, including prioritizing application development/deployment.
- Assist with monitoring, providing feedback, and reporting on the progress of work to align Engineering IT services with campus-level IT services, with particular emphasis on services pertinent to the IT support for our administrative needs.
- Service quality assessment: Work with Engineering IT to implement and monitor service quality metrics
- Engineering IT funding model: Review and make recommendations about the Engineering IT budget for FY24 and the appropriate allocation of IT costs to services.

In particular, over this academic year, I would like to ask you to
- Review the progress of expansion of portal apps across campus and the system.
- Recommend any changes or additional efforts to be undertaken in promoting these and consider if any other applications should be similarly promoted.
- Review recommendations for Operational Excellence at Illinois including active partnerships between Engineering IT and Technology Services.
  - Evaluate progress of existing efforts and recommend any changes or additions

- Review funding model changes necessary to address government costing concerns and implications for various constituents.

You will also be asked to provide an assessment at the end of the academic year on the current state of IT support for research activities. Karen has graciously agreed to continue as chair of this working group. She will be in contact with you soon to arrange for your first meeting.

I am thankful to all of you for your willingness to contribute to this important work for our College. I look forward to joining you at your first meeting to discuss the charge and answer any questions.

Sincerely,

Philippe H. Geubelle