



Siebel Center for Design
University of Illinois Urbana-Champaign
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SCD Affiliates Program and Appointment

Goals of the Program:

The major goal of SCD's affiliate program is to develop strong, multidisciplinary groups of affiliates who:

- A. Contribute to infrastructure and development activities that makes SCD a world leader in the development, application, research and teaching of human-centered design and design thinking.
- B. Contribute to a multidisciplinary collaborative culture of research, development and innovation that brings human-centered design and design thinking to their disciplinary focus, and throughout the university as a whole.

Short description of the 0% appointment:

SCD Affiliate appointments are given to individuals who work with the Siebel Center for Design (SCD) on human-centered design projects, curriculum development, teaching and research. SCD Affiliates collaborate with SCD teams, utilize resources within the Center, and engage in human-centered design and design thinking in order to apply it to their fields of study and professional practice.

Organization:

Engaging with SCD revolves around a set of thematic areas connecting human-centered design (HCD) with a topic of interest. Themes will address major challenges or opportunities that are complex, multifaceted, and interdisciplinary, going beyond traditional individual/departmental efforts, and require a deep connection to SCD expertise and resources. Each theme and affiliated group will coordinate with the corresponding SCD team and the Director of SCD to determine collaboration and contribution areas and organizational support.

Current themes include:

- Teaching and learning HCD theory and practice
- HCD in STEM disciplines and STEM education
- HCD in the Humanities and Social Sciences (HUSS) disciplines and HUSS education
- HCD in K-12 Education
- HCD in the Community
- HCD in Corporate and Commercialization

Appointment and Titles:

SCD offers a zero-percent appointment at the University of Illinois Urbana-Champaign campus to those who are selected to become an affiliate. Appointed affiliates may use the title "SCD Affiliate", or incorporate "SCD", "Affiliate", or "SCD Affiliate" in their current title.

SCD affiliates who have an existing appointment with UIUC may hold the same title as their home unit, and also have the choice to include “SCD”, “Affiliate”, or “SCD Affiliate” in their title. Per Provost Communication 03: *system faculty members hold 0% appointments in the appropriate unmodified professorial title (assistant professor, associate professor, or professor) that they hold in their home academic unit(s). Similarly, a 0% faculty appointment for a specialized faculty member shall be in the same modified professor title (e.g., 0% research assistant professor, 0% research associate professor) as held in his or her home academic unit. A unit’s bylaws should specify the rights and responsibilities that are attached to 0% modified and unmodified faculty appointments.*

Benefits of Affiliation:

SCD Affiliates will have priority access to the center’s physical resources (subject to availability), including the classrooms, collaboration studios, fabrication spaces, and media studios, as well as the training, collaboration and research services provided by SCD, including the Concierge, the Shop Staff, and the Assessment and Research Lab. In addition to these resources, SCD Affiliates also have access to the following:

Hosted Classes: SCD Affiliates will be given early access to reserve classrooms in SCD, and classes hosted in SCD will have priority access to reserve time and schedule trainings in the SCD labs during weekday hours. Once SCD’s own “DTX” courses have been scheduled, SCD Affiliates will be invited to reserve any available classrooms for the following semester.

Workspaces and Project Storage: SCD Affiliates may be provided space and storage areas commensurate with needs, availability and research activities.

Community: SCD Affiliates will be full members of the SCD community, and will be in the SCD Directory, and have access to the SCD Slack workspaces. SCD Affiliates are invited to work in SCD team spaces, and encouraged to bring projects, events, or activities to SCD related to your projects and research, subject to availability of resources.

Advisory Board: Additionally, SCD will invite SCD Affiliated individuals to join the SCD Core Affloate Board for one-year terms. Board membership is voluntary, and affiliates may self-nominate at the time their appointment is created. Renewal to the Board will be reviewed annually during affiliate reappointments in August.

Community of Practice: SCD Affiliates will have opportunities to meet and work with each other, through group events, specialized workshops, and support in being an SCD/HCD ambassador.

Expectations for SCD Affiliates:

SCD Affiliates are expected to play a role in supporting the direction and success of human-centered design projects at SCD in collaboration with the SCD team. They are expected to make a commitment of intellectual effort and time to collaborate with a corresponding SCD team to deliver an outcome that can advance SCD’s activities, research, or academic programs.

Appointment Period:

SCD Affiliates appointments are for one year, and will be reviewed and renewed annually each May for appointments beginning at the start of the following academic year. Home departments are responsible for providing secretarial support and resources for instructional and other non-SCD efforts of SCD Affiliates.

Promotion, Compensation, and Tenure:

Promotion, compensation, and tenure decisions for SCD Affiliates rest within their home departments. SCD will offer a recommendation letter and verification of an affiliate appointment upon request.

Process for Appointment Request:

To become an SCD Affiliate, applicants must submit a request to SCD and present a proposal of how their projects, instruction, or research would align with SCD's mission statement, academic programs or research projects. Requests are accepted at any time of the year, and proposals will be reviewed annually once an affiliate has been appointed.

To submit a request for consideration, [complete this form](#) to provide your information, and we will reach out to set up a meeting for you and the SCD team. For the meeting, applicants should consider the timelines and goals of their proposals, and assess the needs and resources SCD can offer as part of the collaboration. In the meeting, applicants can present their ideas or requests for how you want to collaborate with SCD, and begin to develop a formal proposal for your work as an affiliate. After the meeting, the SCD team will review all proposals and requests, and offer 1-year 0% Faculty Affiliate appointments to those who have been selected. Applicants must also receive approval from their home departments to participate in the affiliate program, and accept the 0% appointment from SCD.

Discontinuing the Affiliate Appointment:

SCD Affiliate appointments and collaborations are reviewed annually, and may be ended by either the affiliate or SCD by not reappointing for a subsequent year. An appointment may be ended before the scheduled end date if requested by the affiliate, or if SCD deems it necessary. The SCD Affiliate appointment does not entitle the holder to any formal notice of non-reappointment.

