REQUEST FOR FINAL EXAM COMMITTEE

Name: _____   UIN #: _____

         as it will appear on thesis title page

Email Address: _____

Final Thesis Title:

_____

_____

_____

Date of exam: _____   Time: _____

Location: _____

Committee Members (**netID** and **name**):

1. _____   _____
   Chair   *Dept.*

2. _____   _____
   Director of Dissertation Research   *Dept.*

3. _____   _____
                                                                 Dept.

4. _____   _____
                                                                 Dept.

5. _____   _____
                                                                 Dept.

6. _____   _____
                                                                 Dept.

Please note: The majority of your committee members <u>must</u> be in MATSE and have <u>at least</u> a 50% appointment in the Department.

When you meet with the Director of Graduate Studies, be prepared to discuss your coursework requirements. *Download and attach a copy of your <u>unofficial transcript</u> https://registrar.illinois.edu/transcripts/.*

This form must be turned in to Department Office in 221-B MSEB <u>3 weeks</u> prior to the date of the exam.
You must be registered for the entire term that you take your prelim or final exam*
Approval Signature:

_____
Prof. Moonsub Shim, **Director of Graduate Studies**   **Date**

MSE Graduate coursework checklist   NAME: _____

Term of Entry: _____   Today's Date: _____

500-level courses taken (not including seminar courses):

Course Number	Course title	Credit hours	Semester taken	Grade
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Total 500-level course hours: _____

MSE 595:

Credit hours (0 or 1)	Semester taken	Grade
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

MSE 529 and/or 559:

Credit hours (0 or 1)	Semester taken	Grade	Credit hours (0 or 1)	Semester taken	Grade
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

400-level courses taken (science, engineering, math and related subjects only):

Course Number	Course title	Credit hours	Semester taken	Grade
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Total 400-level course hours: _____

MatSE PhD Degree Coursework Checklist

Student: _____   Admit Term: _____   Date: _____

Requirements	Entered with MS ☐	Entered with BS ☐	Hours Completed	Hours Needed
Total Credit for Degree	64	96		
Thesis MSE 599	44	52		
Coursework Total	20	44		
MSE Coursework	10	20		
500 Level Courses (excluding 599)	10	24		

Additional Requirements for Total Coursework:

Please check box on left below, if satisfied credit hours for requirement.

	MSE 500	*MSE 500 (4 credit hours) must be taken with an earned grade of B or Higher
	MSE 492(Lab Safety)	Does not count towards degree
	MSE 595 Colloquium	*MSE 595-Colloquium (0 or 1 hour) must be taken every semester in the first two years of residence. A maximum of 2 hours (if entering with an M. S. degree) or 4 hours (if entering with a B. S. degree) may be applied toward the degree.
	MSE 590, MSE 529, MSE 559	*MSE 529 or MSE 559- Seminars (0 or 1 hour) must be taken every semester. A maximum of 4 hours (if entering with an M. S. degree) or 8 hours (if entering with a B. S. degree) may be applied toward the degree.
	Minimum GPA	3.0 3.0

Please download and review your academic history/unofficial transcript.
This can be found via your Student Self Service account: https://apps.uillinois.edu/selfservice.
*When you meet with the Director of Graduate Studies, be prepared to discuss how you plan to complete your coursework requirements.

DGS signature: _____   Date: _____

Please also bring a copy of your coursework checklist from your prelim request approved by the DGS.