

# Department of Physics

TO: Associate Head, Department of Physics

RE: Resignation

I, \_\_\_\_\_ hereby resign my appointment as  
Print Name

\_\_\_\_\_ within the Department of Physics effective with the  
RA / TA

close of business \_\_\_\_\_  
Month Day Year

**I understand that the students who resign their appointments before working for at least ninety-on days past the first day of registration for the fall or spring term or forty-one days past the first day of registration for the summer term will be assessed tuition and fees for the term unless they either:**

- a) Withdraw from the University or**
- b) Turn in the PhD thesis to the Graduate College within seven days before or after the date of resignation.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_  
Month Day Year