

### New MRL Off-Campus Researcher Orientation



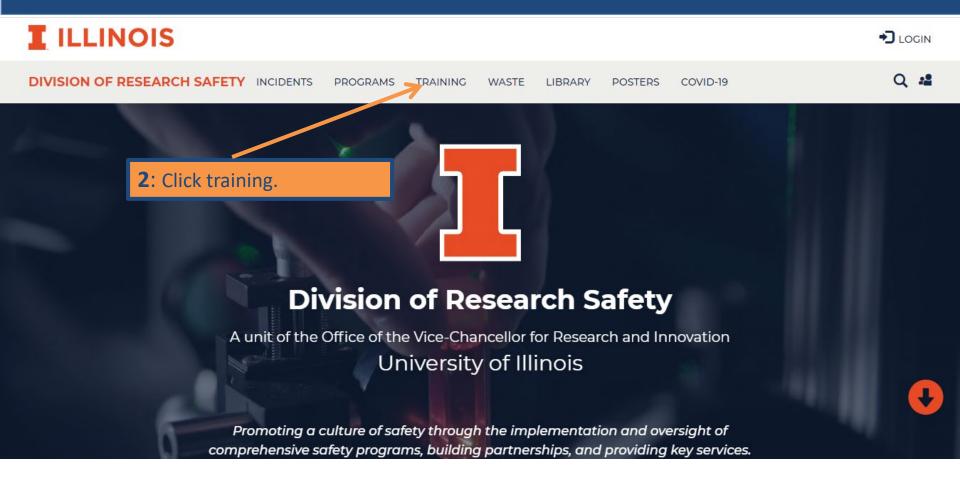
# Orientation: 3 Steps

(Details on Following Slides)

- 1. Complete UIUC <u>Division of Research Safety</u> online training and email certificates to <u>MRL</u>
  - Laboratory Safety Training
  - Chemical Management for Laboratories
- 2. Read <u>UIUC Laboratory Safety Guide</u>
- 3. Read MRL Orientation presentation

- Contact <u>mrl-facilities@mx.uillinois.edu</u> to request the creation of a DRS public account
- Complete the UIUC Division of Research Safety online safety training
  - Complete Laboratory Safety, Parts 1 & 2
  - Complete Chemical Safety: An Introduction, Parts 1 & 2
- Provide certification of completion to MRL
  - Save each certificate after completing your online training
  - Sign the certificate (manually, electronically in PDF, or type)
  - Print and sign the certificates. Bring with you when you come to MRL.

1: Go to drs.illinois.edu





2: Click on training module. You will repeat this step for other trainings.



**DIVISION OF RESEARCH SAFETY INCIDENTS** 

**PROGRAMS** 

TRAINING

WASTE

LIBRARY

**POSTERS** 

COVID-19





#### What DRS Training Do I Need?

Safety Training Curriculum & Prerequisites

### **Training Records**

Access Training Records & Print Certificates

### Laboratory Safet

Laboratory Safety Fire Extinguisher Training Risk Assessment for Research Procedures

#### Chemical Safety

Chemical Safety: An Introduction Hydrofluoric Acid Training Compressed Gases and Cryogens Formaldehyde Safety

#### **Biological Safety**

Understanding Biosafety Safe Handling of Human Cell Lines/Materials in a Research Laboratory NIH Guidelines Overview **DURC Policy Overview** 

#### Radiation Safety

Radioactive Materials Safety Training Analytical X-Ray Safety Radiation Safety Awareness Training

#### **Hazardous Material Transport**

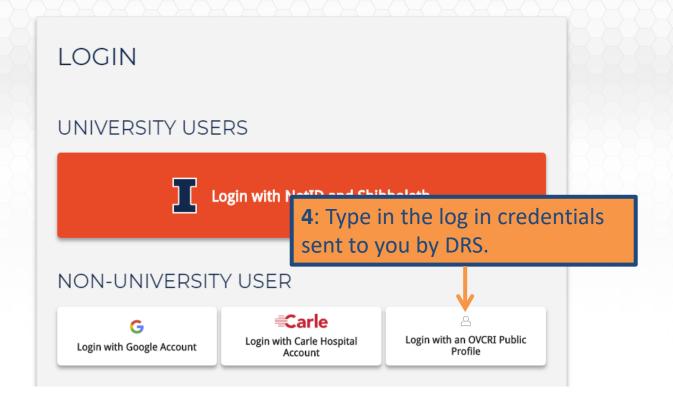
Awareness Training for the Transport of Hazardous Material Transportation of Infectious Substances Category B

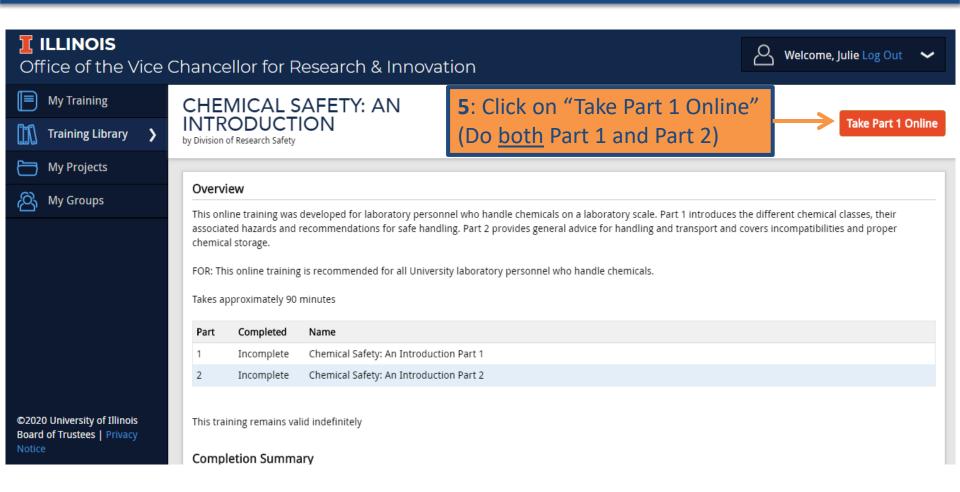
#### Non-Laboratory Personnel Safety Training

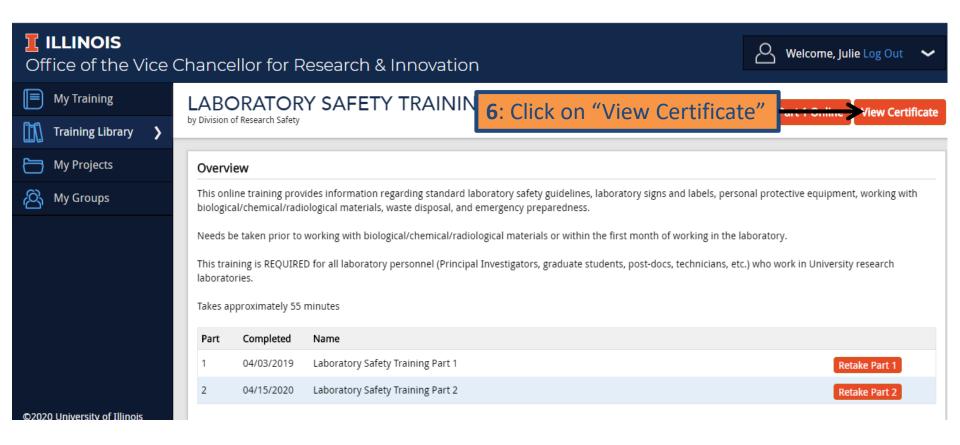
Hazard Communication (Right-toknow)

Occupational Exposure to Bloodborne Pathogens

ILLINOIS | Office of the Vice Chancellor for Research & Innovation





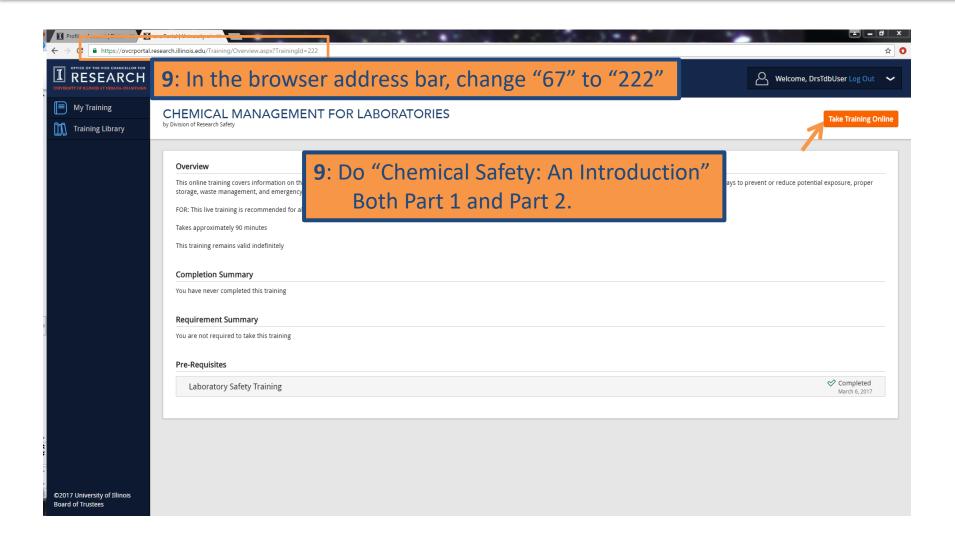


- 7: You may "print" this certificate to save it, but it's easier to
- 1. Take a screenshot
- 2. Paste this into Paint or a similar program

**Training Certificate ILLINOIS** CERTIFICATE OF COMPLETION Julie Ten Have successfully completed Laboratory Safety Training April 15, 2020 Valid until OFFICE Date HE VICE CHANCELLOR FOR RESEARCH

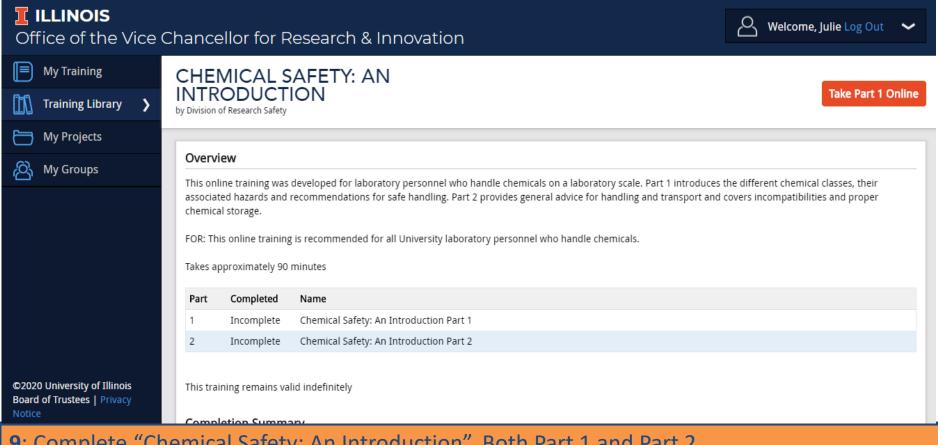
8: Sign the certificate in a drawing program (typing your name is OK, scanning in a signed paper copy is OK)





9: To move to the Chemical Safety training, change the number in the url from "67" to "222"

https://ovcrportal.research.illinois.edu/Training/Overview.aspx?TrainingId=67 (Lab Safety) https://ovcrportal.research.illinois.edu/Training/Overview.aspx?TrainingId=222 (Chemical Safety)



9: Complete "Chemical Safety: An Introduction", Both Part 1 and Part 2.

 Email your signed DRS safety training certificates to <u>mrl-orientation@illinois.edu</u>
Alternatively, mail the certificates to MRL or bring them with you when you visit

- There are 2 required certificates:
  - 1. Laboratory Safety Training, Parts 1 & 2
  - 2. Chemical Safety: An Introduction, Parts 1 & 2

If you will be using X-Ray, Laser, or Fab facility instrumentation, additional DRS safety certificates are required; please contact <a href="mrl-orientation@illinois.edu">mrl-orientation@illinois.edu</a> for specifics

## Step 2: Laboratory Safety Guide

- Read the UIUC Laboratory Safety Guide: <u>http://www.drs.illinois.edu/site-</u> <u>documents/LaboratorySafetyGuide.pdf</u>
- Email <u>mrl-orientation@illinois.edu</u> with any questions about this guide
  - Off-campus researchers do not need to take the Laboratory Safety Guide quiz (which is required for UIUC researchers of the MRL Central Research Facilities)

### Step 3: Watch the Orientation Video

- Watch the MRL Orientation Video
  - How to work safely and effectively at MRL
  - How to sign up for training and instrument time
  - The latest version of the orientation can be found at go.illinois.edu/MRLorientationvideo

### **Orientation Completion**

- After completion of all 3 steps, you will be able to request instrument-specific training on the MRL online schedule system
  - Step 1: DRS safety certificates
  - Step 2: Read Laboratory Safety Guide
  - Step 3: Watch the MRL Orientation video
- You may need to complete additional online training if you will be exposed to certain additional hazards (examples: HF, lasers, X-rays)
  - If this applies to you, email <u>mrl-orientation@illinois.edu</u> for more specific instructions

### **Further Information**

- mrl-orientation@illinois.edu
  - Questions about the orientation
  - Feedback on the process for off-campus researchers
  - Questions about DRS safety prerequisites for X-Ray, Laser, or Fab instrumentation
- mrl-facilities@illinois.edu
  - Questions about your proposal status or your MRL user ID number
  - Questions about coming to campus
  - Issues with the DRS login and password for safety modules