



College of Engineering

Office of the Dean
1308 West Green Street
Urbana, IL 61801

Roy H Campbell

Associate Dean of Information Technology
201 N. Goodwin Av., Urbana, IL 61801-2302
Email: rhc@illinois.edu

October 8, 2018

Shawna Graddy, (ISE), Chair
Kris Williams (MRL),
Catherine Somers (ECE)
Aaron Darnall (CS)
Jonathan Makela (Engineering Administration)
Tessa Hile (Finance, Engineering Administration)
Rhonda McElroy (Engineering Administration)
Lori Willoughby (Engineering Administration)
Jim Hurst (Engineering IT), ex officio

Dear Colleagues:

Thank you for agreeing to serve on the Engineering at Illinois IT Governance Administrative Working Group for the academic year 2018-2019. This working group is critical to helping ensure that IT support of the administrative needs of all units and staff in the College is of the highest quality and reliability.

Your recommendations and comments are advisory to the Associate Dean for Information Technology, with primary responsibilities for:

- Application development oversight.
 - Maintain a procedure for selecting application sponsors and overseeing its implementation.
 - Prioritize application development/deployment.
- Engineering IT funding model.
 - Review, discuss, and make recommendations about the Engineering IT budget FY18.
 - Review and recommend a budget and IT spending model for the Engineering College.
- Service quality assessment.
 - Work with Engineering IT to implement and monitor service quality metrics and standards and produce an appropriate scorecards (prioritized).
- Devise and maintain a framework for risk for IT services in the College.
- IT services alignment oversight: Assist with monitoring, providing feedback, and reporting on the progress of work to align Engineering IT services with campus-level IT services, with particular emphasis on services pertinent to the IT support for our administrative needs in the College.

You are also asked to consider IT support for new administrative needs in our College, anticipating new opportunities and responding to interests from our units.

You will also be asked to provide an assessment at the end of the academic year on the current state of

administrative IT support. The Engineering at Illinois IT Governance Executive Advisory Committee may also request your input at times on issues such as proposed policies.

Shawna Graddy has graciously agreed to chair this working group. Shawna will also represent your working group on the Engineering at Illinois IT Governance Executive Advisory Committee.

I am thankful to all of you for your willingness to contribute to this most important work for our College. I look forward to joining you at your first meeting to discuss the charge and answer any questions.

Yours sincerely,

Roy H Campbell
Associate Dean for Information Technology
Sohaib and Sara Abbasi Professor of Computer Science
Fellow, IEEE
Siebel Center
201 N Goodwin Av, Urbana, IL 61801-2302