

## MEL 1001

### Turning the System On

- Press the **[ON]** button on the control panel.
- The buttons will flash as the system turns on. You may now select a source.

**Note: The system must be turned on before sources can be selected.**

### Using the Resident PC

- If the resident PC is not already displaying, press the **[PC]** button to switch input to the resident PC.

### Using a Laptop

- Connect your laptop to the free end of the VGA or HDMI cable on the podium.
- Press either the **[VGA]** or **[HDMI]** button on the control panel depending on which cable you are plugged into.

**Note: Depending on your laptop model, you may need an adapter. Adapters can be borrowed on short term loan (4hrs.) from an Engineering IT Help Desk.**

### Turning the System Off

- Press the **[OFF]** button on the control panel.
- The buttons will flash as the system turns off.