
Writers Workshop

Accepting Applications: Science Writing Consultants

Deadline

Friday, March 19, 11:59pm CT by email to wow@illinois.edu

Description and Qualifications

The Writers Workshop is hiring graduate student writing consultants for Fall 2021. We have several positions available and are specifically seeking consultants from STEM disciplines.

We have both hourly appointments and teaching assistantships available:

- Hourly graduate consultants typically work about 5-10 hours per week on a set schedule. Hourly graduate consultants are compensated \$22.81 per hour.
- The Writers Workshop most commonly offers 25% teaching assistantships but also has 17% assistantships available. A 25% appointment requires 10 hours per week; a 17% requires 7 hours per week. Compensation in the form a stipend and, for appointments of 25% or more, a tuition waiver, are in compliance with the College of Liberal Arts and Sciences and the Graduate College. The Writers Workshop does not provide appointments of 25% or higher to students in graduate programs that have been designated as cost-recovery, self-supporting, or reimbursable.

An ideal candidate for this position would have at least one year of prior teaching or tutoring experience and excellent communication skills. Candidates must be in good academic standing. Assuming hired consultants meet or exceed job responsibilities, this appointment may be renewed.

The Writers Workshop provides writing support to all University of Illinois students, faculty, and staff, from any discipline, and at any stage of the writing process. Consultants' primary responsibility is to help writers develop effective writing knowledge and skills through one-to-one tutoring sessions. Other responsibilities may include developing and facilitating class presentations and special topic workshops, creating handouts and other materials, and representing the Workshop at events like career fairs. Employment requires include attending a pre-semester orientation and a minimum of 5 staff meetings during the semester. For further information about the Writers Workshop, please visit our website: <https://writersworkshop.illinois.edu/>.

Illinois is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, status as a protected veteran, or status as a qualified individual with a disability or criminal conviction history. Illinois welcomes

individuals with diverse backgrounds, experiences, and ideas who embrace and value diversity and inclusivity (www.inclusiveillinois.illinois.edu).

Application Procedure

To apply, please submit a 1-2 page academic cover letter, cv (including contact information for at least 2 references), and writing sample. The writing sample should be a full-length piece that represents your polished academic writing; past writing samples have included course papers, journal manuscripts, thesis/dissertation chapters, and so on.

Please send your materials to Dr. Carolyn Wisniewski, Director of the Writers Workshop, at wow@illinois.edu by Friday, March 19.