**TEC 2016-17 Internship: Journalism and Public Relations** *The Technology Entrepreneur Center (TEC) is looking for a Journalism and Public Relations Intern for summer 2016 and the 2016-17 academic school year.*

About TEC (tec.illinois.edu):

The Technology Entrepreneur Center (TEC) provides students and faculty with the skills, resources and experiences necessary to become successful innovators, entrepreneurs and leaders who tackle grand challenges and change the world. TEC offers on campus and online courses and certificate programs and hosts outreach activities for students and alumni. TEC also administers the annual Cozad New Venture Competition and the Illinois Innovation Prize, among several other programs.

Job Opportunity:

Internship Responsibilities include, but are not limited to the following:

* Assist in writing press releases for TEC programs, competitions and events and send out to local media outlets.
* Assist in interviewing and writing weekly articles and posting them on TEC website.
* Assist in writing for the development of TEC’s programs, marketing initiatives and event materials.
* Assist in writing the TEC website content and maintenance and social networking website content.
* Assist in writing the monthly TEC newsletter.
* Other projects as needed.

Job Requirements:

* Must be a currently enrolled Undergraduate or Graduate student at the University of Illinois.
* Must be able to commit to a minimum work schedule of 15 hrs. per week on a regular basis. Some evening and weekend hours may be required to attend TEC events.
* Must have experience with Microsoft Word/Excel/Outlook/PowerPoint for Windows, Social Media and the Internet.
* Must provide writing samples.
* Public relations, journalism, communications, or equivalent experience preferred.
* Must be self-motivated and eager to learn.
* Must have a passion for entrepreneurship and innovation!

The length of these internships will be determined by successful candidate and TEC faculty/staff, and may increase in the future. If interested in a SUMMER internship, please inquire.

These are paid internships and pay rate is commensurate with experience.  Starting date is negotiable and may be as early as May 2015 and as late as August 1, 2015.  To ensure full consideration, please send a cover letter and resume and writing samples by email **Ashley HIpsher at** [**ahipsher@illinois.edu**](mailto:larson42@illinois.edu) **by May 1st.**